

*There are many ways to search for/opt-in to receive content tailored to your specific career interests. See below for how to customize your preferences and receive curated content from the Career Center.*

## **Handshake Labels:**

Labels are used on Handshake to ease your navigation as you filter through jobs, events and employers. Items within a label can be linked by various commonalities, including industry, association with an academic college or connection to diversity, equity and inclusion—to name a few. Below you can find some commonly used labels.

- **cat to cat:** job or internship posted by a Villanova alum for Villanova students.
- **coffee chats:** an event or job will have this label where students can sign up for one-on-one conversation with an employer either in-person or virtually.
- **dei-disability:** employer that demonstrates commitment to accessibility and accommodations in the workplace sourced from the Disability: IN's Disability Equality Index.
- **dei-diversity:** employer who embraces diversity, equity and inclusion in all forms sourced from DiversityInc's Top Companies for Diversity.
- **dei-focused:** event or job that highlights a commitment to diversity, equity and inclusion and often specifically recruits students from underrepresented identities.
- **dei-lgbtq:** employer that demonstrates inclusive recruiting and retention practices across LGBTQ+ identities sourced from DiversityInc's Top Companies for LGBTQ.
- **dei-racial justice:** employer that demonstrates inclusive recruiting and retention practices across racial and ethnic demographics sourced from The World Economic Forum: Partnering for Racial Justice in Business.
- **dei-vets:** employer committed to hiring veterans sourced from DiversityInc's Top Companies for Veterans.
- **dei-women in tech:** tech employer that hires women sourced from Grace Hopper's Top Companies for Women Technologists.
- **skill building event:** an employer event that educates students on a specific skill, especially a technical skill.
- **vu-specific:** employer event that is exclusive to Villanova students.

**Employer Labels:** cat to cat; dei-diversity; dei-disability; dei-racial justice; dei-lgbtq; dei-vets; dei-women in tech

**Event Labels:** vu-specific; skill building event; dei-focused; coffee chats

**Job Labels:** cat to cat; dei-focused; coffee chats

## **Employer Collections:**

When searching for jobs on Handshake use the “Villanova collections” filter to search for curated opportunities based on the following criteria:

- **Close to campus:** employers near our school that recruit Villanova students.
- **Creates social impact:** employers who champion positive social impact, like non-profits and environmental organizations that recruit Villanova students.
- **Hires from our school:** employers who consistently hire Villanova students based on post-graduation outcomes data.
- **Invests in diversity:** employers with diversity, equity and inclusion initiatives based on Diversity Inc.’s Top 50 List.
- **Popular with alumni:** employers where Villanova alumni are working or hiring.

## **Newsletters & Alerts:**

**Career Connections Alerts:** Alerts are email updates from Career Connections on curated jobs, events, resources and newsletters from our Career Center team based on your selected community interests. You can update the frequency that you receive emails in your “Alerts & Emails” on the drop-down menu or select your preferred content in “Preferences” on the drop-down menu.

**Handshake Industry Selection:** Selecting “Industries” in the interest section of your Handshake profile will allow you to receive weekly or bi-weekly industry newsletters, and more tailored job and event search algorithms. The newsletters include curated jobs, events, content and more from our Industry Advising team.

## **Career Connections Communities:**

**Top Picks for Professional Opportunities:** Internship, job, co-op and experiential opportunities that are hand-selected by the Career Center staff and are featured in this section on each of the industry and identity pages.

**Featured Employers:** Organizations that are either seasoned partners or new to recruiting at Villanova with great opportunities, hand selected by our Career Center staff. These employers are committed to recruiting at Villanova and attend/host events to engage with students in-person, on campus or virtually.

**Resources:** Each community features resources applicable to that particular group including career readiness (Big Interview, CareerShift, etc.) and industry/identity-specific resources (Vault Guides, DEI resources, etc.) to aid in your career exploration and journey.